

## Indian River Area Library

### Board Minutes

February 21, 2023

Present: David Hill, Kathy Cole, Patty Hull, Jill Sager, Jim Anglewicz, Elise Harrington, and Kelsey Rutkowski.

Guest: Karen Hill

Public Comment: Anglewicz commended the library supporters for attending the February special meeting. Rutkowski informed the board that the lock issue was resolved but the credit card issue has not. Rutkowski will follow up with Jay Reidsma(township clerk).

Approval of Agenda: Anglewicz motioned to approve the amended agenda with the addition of Sickness Leave(E) added to Old Business. Sager seconded, and all AYE.

Hull motioned to approve the amended, amended agenda with the addition of a discussion about Sandy Lintz additional pay to New Business(C). Sager seconded, and all AYE.

Approval of Minutes: Anglewicz motioned to approve the January 17, 2023 minutes with the mailing date of the Koehler renewal letter from May to February. Sager seconded, and all AYE. Sager motioned to approve the February 8, 2023 Special Board Meeting minutes, Hull seconded, and all AYE.

Financial Report: Anglewicz reported that property taxes have been coming in and that Bobbi Balazovic will add the investment interest to the report.

- A. Anglewicz motioned to approve the monthly expenses for January, Hill seconded, and all AYE.
- B. Investment Update: Anglewicz will research other CDs for future investing.

Friends of the Library Report: Karen Hill reported that the Friends will donate \$1000 each year for the mailing of the library newsletters. There will not be a Wine with Friends this year but the Mahjong fundraiser will be held in September. The Friends donated \$100 to the library in Bob Schulz's name to acknowledge his dedicated service. Anglewicz asked the Friends to be the library's champions at the townships meetings in regard to services that are offered, Rutkowski will provide bullet points for the meetings.

Director's Report: Rutkowski reported that the bird watching event was very well received- 33 people attended. The staff met to plan the summer reading program that will run from June until the end of July. July 11 will be the Be Kind To Your Planet event with live animals. Rutkowski is planning for a library paige from May-August.

Mike Ridley is looking into carpet cleaning estimates. The newsletter will be mailed out February 24. The library survey responses have been very favorable.

Old Business:

- A. Patty Brown Memorial-Hill reported that the Library and Township own the property that is being considered for this project. Anglewicz, Cole, and Rutkowski will further discuss this at a township March building maintenance meeting.
- B. Policies- Smoke Free- "except where allowed by law" will be included in policy. Sager motioned to approve the Opioid policy as written, Hill seconded, and all AYE.
- C. Koehler Letter and 23-24 Contract- Cole and Rutkowski signed the letter and will get mailed out this week.
- D. Outlying Twps. & State Aid- State aid is growing but is only 10% of penal fines. Rutkowski will see if Claire will be in our area to give the board more information on this matter. In the future strategic planning meetings, this matter will be discussed also.
- E. Sick Leave- Anglewicz motioned to discontinue accruing sick leave hours as Act 338 did not pass, Hull seconded, and all AYE.

New Business:

- A. Township Strategic Plan- the library has our own strategic plan but will participate in the township strategic plan.
- B. Recording Library Meetings- Cole motioned to begin recording, only audible, all future Board and Special board meetings and will be placed only in special library archives. Sager seconded and all AYE.
- C. Sandy Lintz-Anglewicz motioned to allow Sandy Lintz to be paid for her social media postings that get placed outside of work, Harrington seconded, and all AYE.

Public Comment: None

Board Comment: Hill celebrated Rutkowski's success in increasing the young adult book checkouts. Cole thanked Rutkowski for her hard work and the entire board agreed. Strategic planning meeting meets February 28 at 3:30.

Harrington motioned to adjourn at 5:47, Anglewicz seconded, and all AYE.