

Indian River Area Library
Board Minutes
October 18, 2022

Present: Kathy Cole, Patty Hull, Jim Anglewicz, Davil Hill, Jill Sager, Elise Harrington, and Kelsey Rutkowski.

Guests: Trudy Maves, Cathy Campbell, and Jay Reidsma.

Anglewicz motioned to approve the agenda, Hull seconded, and all AYE.

Hull motioned to approve the September 20, 2022 minutes, Sager seconded and all AYE.

Jay Reidsma introduced himself as a candidate for the township clerk position. He outlined his past positions and how they will relate to his goals for this job.

Hull motioned to approve the financial report, Sager seconded, and all AYE. Anglewicz motioned to accept the updated budget numbers, Hull seconded, and all AYE.

Public Comment: Trudy Maves and Cathy Campbell complimented the board members on their professionalism and willingness to work together.

Friends of the Library-Trudy Maves reported that Sue McPhearson will replace Bob Schultz as treasurer on January 1st, 2023. The friends have given the IRAL \$1000 to spend as needed. The Mahjong tournament brought in \$505. The Friends logo contest will be open until November 16 and the winner will receive a \$150 gift certificate. The Memorandum of Understanding Between Friends Of The IRAL And IRAL Board Of Trustees will be revised and reviewed annually.

Director's Report: Rutkowski reported that the friends donated \$209 to the library to cover the cost of advertising on the school's spring spirit week tshirt.

A meeting was held with the high school principal to discuss future plans working together on new events. The staff will have its next planning meeting on Saturday, November 5th, to discuss plans for March-May.

Old Business:

- A. Building Maintenance Agreement- The agreement is signed, just need to finish the preferred vender's list(2 per category).
- B. Penal Fines & Escrow-Discussed having ambassadors from the library attend the townships meetings to outline the library services that are provided to their members. Rutkowski will send out the contract renewal to Koehler Township in January, with a due date of May 30.
- C. Fiscal Agency Agreement-Hull motioned to accept the agreement as is, noting that it could be amended as necessary, Cole seconded, and all AYE.

- D. Investment Update-Hull motioned to invest up to \$20,000 in a TBill(as discussed at meeting) at CNB, Cole seconded, and all AYE. Each month this will be revisited. Anglewicz motioned to delete Vanguard and to use the \$50,000 for library services, Sager seconded, and all AYE.

New Business:

- A. Policy Meeting-The meeting will be November 9th at 330.
- B. Koehler Twp. Renewal-already discussed.
- C. Library Mission Statement- Hull motioned to approve the Mission Statement as written, with the change of the word “strives” to “works”.
- D. Kajeets Hotspots-Hull motioned to buy 5 Hot Spots from Kajeet and the data plan to go with them, for approximately \$1400, Cole seconded, and all AYE.

Public Comment- Campbell suggested adding a part time employee to the library, with the intention to not burn out the Director. Rutkowski will come up with a few plans to consider.

Harrington motioned to adjourn at 5:53, Anglewicz seconded, and all AYE.