

Indian River Area Library  
Board Minutes  
November 16, 2021

Meeting called to order at 3:30.

Present: David Hill, Patty Hull, Kathy Cole, Jill Sager, and Elise Harrington. Absent: Jim Anglewicz and Kelsey Rutkowski. Guest: Karen Hill.

Hull motioned to approve and modify the agenda to include a discussion of library holiday hours in New Business. Cole seconded and all AYE.

Hill motioned to approve the October minutes, Hull seconded, and all AYE.

Financial Report: Harrington motioned to accept the financial report, Hull seconded, and all AYE.

Public Comment: None

Friends of the Library Report: Karen Hill informed the board members that if they need anything from the Friends from December-April that they should contact Sager or Rutkowski and they will get the message to Hill. The homebound delivery services are being implemented. A suggestion was made to start a library newsletter, with discussion to follow. Cole asked the Friends to fund a plaque to honor David Hill and the volunteers for their hard work on the Makerspace. Hill will ask her board members.

Directors Report: Director Rutkowski was not in attendance but sent a report to the meeting. Hill made a motion to approve the recommendation to purchase a new computer and tablet to take advantage of the Black Friday sales, Cole seconded, and all AYE. Hull motioned to approve quarterly staff meetings as recommended by our director, Harrington seconded, and all AYE.

Old Business:

Neighboring Townships- Ellis and Walker are on board with the penal fines and Cole will attend the December Township board meetings for Koehler and Burt townships to see where they stand.

Library Sign-The board members viewed different sign ideas for the front of the library. Cole will check with the township to see what the specifications are.

New Business:

Committee Formation- Investment-Hill and Anglewicz. Library Sign-will decide next month.

Policies-Cole and Hull.

Makerspace Annex in Basement- 3 8ft tables and 60 chairs were donated to the library from the Transfiguration Church.

Approval to get Bids on Plumbing Rough- To be discussed in December meeting.

Timeframe for Opening on Mondays and the upcoming holidays- Sager motioned to open on Mondays beginning April 1, 2022. Hill seconded and all AYE.

Holiday Hours: Thanksgiving Nov 25: Closed. Christmas Eve Dec 24: 10-1

Christmas Day Dec 25: Closed. New Years Eve Dec 31: 10-1. New Years Day Jan 1: Closed.

Public Comment: None

Harrington motioned to adjourn the meeting at 5:10, Sager seconded, and all AYE.