

Indian River Area Library
Board Minutes
December 15, 2020

Meeting called to order at 4:50 via Zoom.

Present: Jim Anglewicz, Kathy Cole, Patty Hull, David Hill, Elise Harrington, Jill Sager, and Helen Miller. Guests: Karen Hill and Patti Brown.

Hull motioned to approve the agenda, Cole seconded, and all AYE.

Anglewicz motioned to approve the November minutes(with a correction of BROWN inquiring about school book delivery instead of HULL), Cole seconded, and all AYE.

Financial Report: Cole motioned to approve the financial report, Anglewicz seconded, and all AYE.

Public Comment: None

Friends of the Library Report: Karen Hill asked the board's opinion on sending a retirement card to Anna La Rue, AYE from all. Karen offered to step down from her position for the Friends, if the board considered it a conflict of interest with David(her husband) as the new board president. Miller will check with Linda Adams, from the co-op, to see if that poses a problem.

Old Business: Koehler Township: In November, the contract was signed by Patti Brown and the Koehler township board, but attorney MacArthur has not yet sent a signed copy of that contract to the library. He has sent a letter stating "IRAL will receive 50% of the penal fines collected by the township during the period of the contract(11-10 thru 8-31, 2021) no other penal fines are being allocated to the IRAL by this contract". He goes on to promise the he will be sending a copy of this letter to Ms. Kathy Webb of the L of Mi next week. Ms. Webb said that upon receipt of signed copy of a contract between a twp. and a library, she will immediately notify the County Treasurer to release the escrowed funds to that library, and that Kathy will notify David Hill when she has done that(electronically).

High School Book Delivery: Patti Brown talked to the high school principal, Elizabeth Fairbanks, about book deliveries and she said that any time she can get extra help with the students is great. It was decided to form a subcommittee of board members to further discuss future plans with the schools. Cole, Anglewicz, and Hill will be on that committee. This action will take place after the millage election in May.

The YES Committee meeting for November was canceled. Brown will talk to Dan Fletcher to schedule the next YES meeting.

Trustee Insurance: Anglewicz has received one quote for Director and Trustee Liability Insurance, and is waiting on one more. The board will have a special board meeting via Zoom after the quotes are both in, so that a decision can be made swiftly.

Employee Bonus: Anglewicz moved to postpone bonus discussion until the Koehler Penal Fines are received, Cole seconded, and all AYE.

Swearing in of Board Members: All board members were sworn in individually with Dolly Rodriguez.

New Business: Hull motioned we approve payment to Foster and Smith(Ann Cernick) of \$125 for the Electronic Participation Procedure Policy, Cole seconded, and all AYE.

The Northeast Michigan Community Foundation report was reviewed and accepted.

The assessment of the current Curbside service is that it is going very well and will continue as needed.

Anglewicz suggested diverting some of the budgeted book money to digital services on a temporary basis(January-May) to see how well it is received. Use the library website to show how to use MeL and E-Books with tutorials. The board will vote at the January meeting to divert some of the book budget to digital services.

Manager's Report: The library has received a donation of \$250. The ornament craft project is going well. Friday Fines Forgiveness day will be December 18th. An email address for the board members will be set up on the website. It is IRALBoard@gmail.com.

Public Comment: None

Cole motioned to adjourn the meeting at 6:10, Harrington seconded, and all AYE.