

Indian River Area Library  
Board Minutes  
September 15, 2020

Meeting called to order at 4:47.

Present: Kathy Cole, Patty Hull, Patti Brown, David Hill, Elise Harrington, Helen Miller

Absent: Jim Anglewicz

Cole moved to approve the agenda(with the addition of Cedarville Library), seconded by Hull.

Financial: Hull motioned to accept the financial report with the stipulation that the line Fines-Book be changed to Penal Fines, Cole seconded.

Public comment: None

Friends of the Library: Karen Hill reported that 261 Friend requests were sent and 74 responses were received, bringing in approximately \$2455.00 in donations. Hill suggested that, with the surplus of donated children's books, we make up little book bags, add a little toy, and hand them out. Hill asked that book donations be done once a week, the day to be determined by Helen and Karen.

Old Business: Hull moved to change on the policy that it state District Health Department #4 instead of, Health Department of Northwest Michigan, and the library hours on Saturday, be changed to 10-1 instead of 10-2. Harrington seconded.

Cole moved to approve the Covid-19 Exposure Prevention, Preparedness and Response Plan, Hull seconded.

Koehler Township: Brown and Hill attended the Koehler Township board meeting. Brown apologized for not reading the letter addressed to her personally, as she was not given the letter. The letter was from the Koehler Board requesting the use of our library in exchange for half of the penal fines. An agreement was reached, and following this meeting, IRAL will receive half of their penal fines and half of the arrearages. Hill suggested that we track Koehler patron usage, to be used in the future for continuing partnership.

Foster Swift: Brown will sign and send their letter approving the request to increase their hourly rate.

Millage: Meeting Thursday September 17

New Business: Cole visited Cedarville District Library. Beautiful library!

Directors Report: The library is down to 2 working computers. Permission was granted to Helen, from the board, to make a judgement about repair/replace, depending on the advice from a computer repair person.

The library website needs to be updated to make it more user friendly. Helen will check with Kelsey to see if she can help with that.

Cole motioned to combine the petty cash and cash drawer to total \$200, seconded by Hull.

The library Visa card has arrived.

The upcoming events are the fall reading program and the book club.

Public Comment: Karen Hill reported that the Friends will help with the updates.

Cole motioned that we accept the minutes from August 18 and the September 8 special meeting at the October meeting, Hull seconded.

Cole motioned to adjourn the meeting at 6:08, Harrington seconded.