

Indian River Area Library
Board Minutes
October 20, 2020

Meeting called to order at 4:45.

Present: Kathy Cole, Patty Hull, Patti Brown, David Hill, Elise Harrington, Jim Anglewicz, and Helen Miller. Guests: Karen Hill and Jill Sager

Anglewicz motioned to approve the agenda and Harrington seconded.

Hull motioned to approve the August minutes(with a change to Aug 18), Cole seconded.

Anglewicz motioned to approve the September 8 minutes, Hull seconded.

Cole motioned to approve the September 15 minutes, Harrington seconded.

Financial Report: Computer repairs went very well. It is believed that the number of working computers are meeting our needs for now. Harrington motioned to accept the financial report, Cole seconded.

Public Comment: None

Friends of the Library: Karen Hills updated that 100 packets have been put together to be given out in November. The Friends offered to purchase a laptop for the library if one is needed. They also would like to designate one day a week for book donations. Anglewicz brought up the kiln and supplies that are in the storage room. After much discussion, Anglewicz motioned to offer the kiln and supplies to Loretta if she is interested, if not, advertise them for sale, Cole seconded.

Old Business: IRAL Policies (Makerspace, Positive Case Protocol, Employee Handbook) we're gone over. Brown will bring in the library director job description and evaluation form. Helen will look for existing library job responsibilities. Anglewicz suggested changing from director to director/manager in the employee handbook. Helen will make the changes.

Nothing has been heard from Koehler township in regard to the contract to receive penal fines. Brown will contact Helen Zimmer(Koehler township treasurer) to remind them that we are not charging their residents for library cards for two months until we hear from them.

The millage election is planned for May 4, 2021 and plans are still in the process. Kelsey shared the projects that she has been working on for publicizing the millage.

We will update the 5 year plan on the website.

New Business: A Letter was sent to Rudy Wright requesting a medical report in 14 days, no response. A letter was then sent to Wright terminating his job as of that date. Helen wrote a very nice article to the newspaper informing the public the Wright was no longer the Director of the library.

The Kiwanis Club donated \$300 and a photo was taken of the presentation and put in the newspaper.

The phone contact list has been updated.

Directors Report: Wright's personal belongings were picked up. We are waiting for the laptop to be returned.

Kelsey has been updating the library website.

The State Aid report is being worked on.

Fiber with Friends in November on Wednesdays.

A \$190 grant was given to attend a 2 day online, State of Michigan Library conference.

National Children's Week - give out book bags. Story time at the library at 11:00 Friday's.

IR Christmas-Santa bags and crafts given out when they visit Santa.

The IRAL will be participating in decorating the side yard.

Public Comment: From the Friends-Thank you Patti Brown!!!!

Cole motioned to adjourn at 6:20, Hull seconded.