

## Indian River Area Library

Regular Board Meeting

Agenda

June 19th, 2018

Tuscarora Township Hall

4:45 pm

- I. Call to Order – 4:47pm  
Present: Patty Brown, Patti Hull, Kathy Cole, Kristina Moutrie, David Hill, Amanda Baker  
Also Present: Mara Klco, Library Director; Bobbi Balazovich, Tuscarora Township; Karen Hill, Friends of the Library
- II. Approval of Agenda  
Cole motioned to approve the agenda as presented. Support by Hull. All ayes.
- III. Approval of Minutes - May 15th, 2018  
Baker motioned to approve minutes with support by Moutrie. All ayes.
- IV. Financial Report  
Baker motioned to approve financial report as presented. Support offered by Hull. All ayes.
- V. Public Comment - Agenda Items  
None
- VI. Friends of the Library Report  
Hill reported the Friends were donating books in honor of Cindy Wimer, Karen Vance, and Corey Hebner. The Friends have approved the Memorandum of Understanding with the Library. Hill also reported the Friends are planning a Mah-Jong tournament fundraiser. Hill requested the library look into creating a community room and adding an auto check-out station with funding from the Friends.
- VII. Old Business
  - A. Strategic Planning Committee  
Public Input session scheduled for 6/19
- VIII. New Business

- A. Library Director Performance Review  
Cole and Hull reviewed Director Reviews submitted by all board members. All reviews came back positive and Klco was offered a raise.
  
  - B. 2018-2019 Budget  
Klco presented the proposed 2018-2019 Budget which included additional spending for library improvements, upgraded ILS system, and increased training funding. Hull moved to adopt the budget as presented with support by Cole. All ayes.
- IX. Director's Report
- A. Upcoming Events  
Klco shared the upcoming events calendar.
  - B. Short Term Library Cards  
Klco proposed an option for short term library cards to accommodate summer residents. Hull moved to implement a 6 month non-resident card for \$15. Cole offered support. All ayes.
  - C. Summer Reading Program  
Klco shared sign-up numbers and plans for Reading Program.
  - D. Employee Handbook  
Klco presented an employee handbook for approval by the Board. The Board will review the handbook and vote on approval at the July meeting.
  - E. Updates  
Klco reported a new employee, Loretta Erdman, has started in the library. Office cleanup continues as well as backlog of cataloging.
- X. Public Comment
- Balazovich expressed enthusiasm to see good use of the library with families and happy people.
- Cathy Campbell, resident, shared input and advice on a number of agenda topics.
- Cole reported the Kiwanis Club donated money to purchase a system of leveled readers which have been ordered to add to the collection.
- XI. Adjourn – 6:07pm
- Motion to adjourn made by Moutrie with support by Cole. All ayes.

### Circulation Numbers

See Attached

### Overdrive Circulation

May 2018	May 2017	Difference
125	65	+92.31%

### Mel Circulation

#### *Lent Out*

May 2018	May 2017	Difference
48	35	+37.14%

#### *Received*

May 2018	May 2017	Difference
62	27	+129.63%