

Closed meeting from 4:00pm-5:00pm

Meeting Opened 5:10pm

Present: Patti Brown, Sukey Stump, Patty Hull, Amanda Baker, Kathy Cole, Kristina Moutrie; Karen Magee, Library Director

Approval or amendment of agenda

Motion to approve agenda made by Hull, seconded by Stump, approved with no discussion.

Opening remarks and introductions:

Brown introduced public audience, Cathy Campbell, Karen Hill, and Trudy Maves

Approval of May 16, 2017 minutes:

Cole Hull motioned to approve the minutes with the following corrections: in the motion to change the names on the Citizens National Bank signature cards the names added should include Sue Fisher, Tuscarora Township Clerk; Bobbi Balazovich, Tuscarora Township Treasurer; Cindy Wimer, Tuscarora Township Deputy Clerk; and Lynn Balazovich, Tuscarora Township Deputy Treasurer. Baker seconded the motion and the minutes were approved unanimously.

Financial report May 2017

The financial report was unavailable and tabled for the July Meeting.

Comments from the public:

None at this time.

OLD BUSINESS:

Memorandum of Understanding with the Friends group.

The Friends Memorandum has been tabled until the end of summer when Hill, Cole, and Magee will be able to meet.

IPads for kids

Karen Vance was able to get one iPad ready to go with children's programs. The iPads will be available once the new case arrives. Magee stated patrons will need to leave a driver's license in order to use the iPads and the second iPad should be ready next week. Hull requested a sign be put out so patrons know the iPads are available.

NEW BUSINESS:

Officer change

Moutrie announced her resignation from the role of secretary for the Board. She motioned the Board nominate Baker to replace her. Hull seconded the motion. Baker accepted the position and was approved unanimously.

Budget

Hull and Stump worked with Magee to establish a 2017-2018 budget for the library. Sue Fisher will work with Board treasurers to better understand and utilize encumbered monies to supplement material acquisitions. Changes to the wage expense line include and increase for Karen Vance effective July 1. Brown questions what the Swearingen monies had been used for in the 2016-2017 budget. Magee thought they had been used for the printer replacement and Hull agreed. This line will be double checked to be sure. Stump presented the final budget at revenue of \$95,926.00 and expense of \$98,176.83, about \$2,250.00 over budget. Stump motioned to approve the budget as presented, Hull seconded, and the budget passed unanimously.

Hours (Friday-10-5:30; add Saturday-10-1, with a pre-school story hour led by volunteers.)

Based on the patron usage studies that have been conducted by Library staff, Magee determined shortening the Friday hours and adding in Saturday hours would be the best availability for patrons. Baker moved the new hours begin Friday, July 7. Cole seconded the motion and it passed unanimously.

AWE computer

Earlier in the month the board had seen a presentation for the AWE Children's Computer System. The system is appropriate for children aged 2-8 with some programs going up to age 12. Magee applied for a grant to help cover the \$2678 for the cost of the computer. Hill committed Friends monies to pay for the computer, and Brown said this would be a good use for the Swearingin fund. Magee said the grant she applied for will be awarded by the end of June and she thought we had a good chance of getting it. Some debate arose over getting one or two of the computers. Maves pointed out with the iPads available for children's activities, two computers might not be necessary. The presenter that came to the library to show the computer system recommended putting it in the Children's section of the library. There is a plug where he was looking and it would be visible from the door to invite children to use it. Magee would prefer to put it on the carousel desk that holds the current computers as she feels it would be easier to hook up there. Baker pointed out the system can be connected via wireless access and only needs the wall plug. Brown raised concerns about any adult content, such as language, children might be exposed to being in the same area as the adult computers. Baker also commented that the carousel desk was not equipped for child sized furniture. Cole motioned to purchase one AWE computer and associated costs up to \$4000 using the grant funds, Friends money, and Swearingin funds and to assess the usage in November to see if a second computer should be purchased. The motion was seconded by Hull and passed unanimously. Moutrie motioned the computer be installed in the children's section of the library. Cole seconded the motion. Magee pointed out that the setup of the library is the Director's call, not the board's. Board members acknowledged her input and voted to approve the motion in order to have record of their request.

Director's Report

Programs- The program on Oak Wilt with the DNR was well received and interest in a second one was voiced.

Upcoming programs – A program on wireless meters is scheduled for Wednesday, June 21 at 6:30. The presenter tested the library for radiation from wireless devices and the numbers were very low

Summer reading program – Every Thursday Karen Vance will lead a 30 minute summer reading program with an activity scheduled for the 4th Thursday of each month. At the end of the series they will revisit the write your own puppet show program.

New website (hosting through TADL?) – A fee of \$1500 will cover the building of the new site and 1 year of hosting through the Traverse Area District Library (TADL.) Hosting and service will be \$300/yr after the first year. The new website will be www.indianriverlibrary.org. A service agreement was

presented for the service.

Security system quotes coming, furnace replacement quotes coming, air con fix/replacement? Quotes coming, bookshelves with wheels project on hold.

Baker moved to approve the Director's Report, motion seconded by Cole and approved by all.

Friends of the Library report / Karen Hill

The Friends have raised \$3995 with an increase in membership. The Friends will be holding their book sales through July and then will stop hosting them. Hill said the Friends are working with the DNR to team up on more programs similar to the successful Oak Wilt program. Battle of the Book was successful with approximately 50 students participating. The Friends look forward to repeating the program again. Hill committed to sponsoring new banners for the library to market the new hours, children's computers, and programs. Cole and Baker will make and order the banners. The Friends are looking into new ways to raise funds and would like to host a wine night and/or garden tour. Hill reached out to local winery Seasons of the North to get ideas for a wine night fund raising event.

Comments from the public

None.

Baker motioned to adjourn at 6:32, seconded by Hull, unanimously approved.